

**Faculty Senate Meeting  
Summary Notes  
11am, Manderino Room 408  
10/12/17**

**Present:** Robin Weaver, Loring Prest, Carolyn Wass, Libby Larson, Laura Giachetti, Joan Clites, Kausas Yasmin, Ryan Sittler, Mathilda Spencer, Jennifer Wilburn, Mario Majcen, Michael Perrotti, Justin Hackett, Peter Comas, Karen Hjerpe, Bob Mehalik, & Louise Nicholson

**Call to Order**

- 1) 9-21-17 Summary notes accepted
- 2) End of Term Report from last year's Senate Executive Committee accepted
- 3) Introduction of guest faculty – guest speaker Jim Pflugh

**Old Business**

- 4) **Faculty Senate Constitution & Bylaws**- subcommittee formed to evaluate the constitution and bylaws. Loring Prest, Joan Clites, Jennifer Wilburn, and & Michael Perrotti agreed to evaluate the constitution & bylaws and present finding/suggested changes to the full senate. R. Weaver will email a scanned copy of the constitution and bylaws to all subcommittee members.
- 5) **Change in summer schedule**- It appears that changes to summer schedules are permitted as long as they allow for a reasonable time after finals week for grades to be entered and processed first.
- 6) **Faculty Website**: The executive committee will continue to work with Jeff Bender to update the senate website
- 7) **Orientation for new faculty**- action pending
- 8) Senate members shared information discussed at yesterday's meeting with the interim chancellor, Dr. Karen Whiney. The meeting was an information gathering session in which the chancellor asked faculty what they liked about CalU and what opportunities for improvement could be identified. Some members expressed concern that "announcements" may not be an effective tool to communicate important information and events.
- 9) Senate members reported that there was recently an article in local newspapers that provided information about the status of the parking garage repair.

**New Business**

- 10) **Speaker Series**: Jim Pflugh, Associate Dean for Student Conduct  
Jim shared a "Student Conduct Incident Report Flowchart" to inform senate members of the process for addressing student conduct issues. This document is available online as well. Jim provided more detail about his role within the university; cooperative relationships formed with university police and borough police; ability to serve as a consult; and, legal concerns & ramifications that he and his department must acknowledge and honor. He explained that the majority of his office's experience involves incidents in the residence halls and community more so than in classroom situations. In general, there may be 2-3 issues per year that his office may need to address. Last year, there were no issues for which his office needed to address. He explained that there is a committee of

faculty members and other representatives that work with his office to review student conduct complaints.

11) **Next meeting:** November 9, 2017 @ 11am in room 408 Manderino Library

12) **Adjournment** 12:05PM

**Recorder: Robin Weaver**