

**Faculty Senate Meeting
Summary Notes
11am, Manderino Room 408
12/7/18**

Present: Laura Giachetti, Peter Comas, Justin Hackett, Peter Heh, Mario Majcen, Robert Mehalik, Keat Murray, Louise Nicholson, Loring Prest, Jennifer Wilburn, Ryan Sittler, Mathilda Spencer, John Staszal, Robin Weaver

Call to Order

- 1) Approve 11/9/17 Summary

Old Business

- 2) **Faculty Website:** The executive committee will continue to work with Jeff Bender to update the senate website. Discussed the faculty website and orientation for new faculty.
- 3) **Orientation for new faculty-** FDPC to address. Suggest inviting a representative from FDPC to address orientation concerns.
- 4) **Faculty Senate Constitution & Bylaws Subcommittee** (members: Loring Prest, Joan Clites, Jennifer Wilburn, & Michael Perrotti)- plan to schedule a future senate meeting in which no guest speaker will be present to allow time to discuss recommendations from the subcommittee.

New Business

- 5) **Evaluation Process for Administration:** Even with recent retirements and new hires relative to administration will maintain evaluation process as established last year. Evaluations to be sent out for 2 weeks starting at spring break. Bob Mehalek will facilitate sending out the evaluations to administrators.
- 6) **Loring Prest-** Presented information about the Textbook reserve program offered by the library. The library plans to place on reserve textbooks for all 100 level courses. Any department which has any extra textbooks which they would like to donate should contact the library. Students can reserve books for 1 ½ hours. The library will track how often this service is being used. Please notify all faculty of this program. Lab manuals will not be placed on reserve. When advising students, faculty can inform students of this program.
- 7) **Speaker Series:** Marta Comaux-McClintock and Sheleta Camara-Webb.

Marta McClintock-Comaux is the Director of Women's Studies for the department of History, Politics, and Society. Gender equity is an area of concern. Over the past two years, campus climate has raised increase diversity concerns. Marta is

working on making the campus more welcoming to all students. Initiatives completed:

- Leadership retreat last spring
- Started a welcoming committee
- Possibly with open up a safe zone concept again, approval must be obtained from administration- proposed flyer distributed
- At first meeting in September the committee noted some white supremacy literature left on campus
- Decided to offer an open forum to discuss the issues
- Hosting the Diversity Conference next year- working to set up dialogues. Attended workshop at PSU to get ideas on offering the conference

8) **Miscellaneous Topic:**

- Communication is an issue across campus. Faculty don't feel the current announcement system is sufficient to meet needs. Administration can send out emails to all faculty, however, faculty are not allowed to have access to sending out emails to all faculty.
- A mailing list would be helpful for communicating social events, mandatory training, and diversity training.
- Suggest setting up a website to serve as a point of contact i.e. faculty@calu.edu. Could limit for specific needs if necessary.
- Faculty express concerns that mixed messages are being sent out regarding maternity leave.

9) **Announcements:**

10) **Next meeting:** TBA

11) **Adjournment** 12:05PM

Recorder, Robin Weaver