

**DISCLAIMER:** Please download the form, fill out all information, SAVE the form to your computer and then submit your completed application to your Advisor.

**(Failure to save the form will result in a loss of all typed information)**

**Please note: Once this action has been taken you cannot switch back to your old advisement sheet/catalog year.**

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ CWID #: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

Do you meet any of the following: Student Athlete  Veteran  International  OSD  TAA  WIOA

Please indicate all curriculum information below that applies:

- Major: \_\_\_\_\_
- Minor: \_\_\_\_\_
- Certificate: \_\_\_\_\_

New Catalog Year: \_\_\_\_\_

Please transfer my official advisement sheet to the department's most recent advisement sheet for the major listed above. I have met with my advisor and understand the following:

- I have reviewed and understand the "What If" in DEGREE WORKS.
- Courses that counted on my old advisement sheet may **NOT** count as General Education on the new advisement sheet.
- I have reviewed these new requirements with my advisor and have decided that it is to my advantage to transfer my credits to the most recent advisement sheet, effective with the semester.
- I understand that once I make this transfer, I will **NOT** be permitted to transfer back to my old advisement sheet.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Advisor Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Department Chair Signature

\_\_\_\_\_  
Date

\*\*\* Department Chairs – Please forward signed form to Academic Records for processing. \*\*\*

Email: [academicrecords@calu.edu](mailto:academicrecords@calu.edu)