

California University of Pennsylvania
Undergraduate Credit for Graduate Courses for Non-Accelerated Graduate Programs

Policy: To seek approval to take graduate courses, an undergraduate bachelor's degree-seeking student must:

- a) Have earned 75 credits towards your UG degree.
- b) Possess and maintain an overall grade point average of 3.00 or better.
- c) Transfer students must have earned a minimum of 12 credits from California University.
- d) Secure approval from their major advisor, their Undergraduate Dean, and the Graduate School Dean.
- e) Apply no more than 6 graduate credits to a bachelor's degree.
- f) **This form does NOT apply to our Accelerated Programs.**

Degree Application: I am requesting to apply graduate course(s) to:

Bachelor's Degree: _____
Name of current undergraduate program

Student Name: _____ CWID#: _____

First term in which graduate courses will be registered (select one, enter the year):

Fall _____ Winter _____ Spring _____ Summer _____

Number of Credits Earned to Date: _____

Current Cumulative Undergraduate GPA: _____ (If GPA is under 3.00, you may appeal directly to your UG Dean)

Graduate courses to be taken in the first term identified above:

Substitutes for UG Course:

Prefix & Number: _____ Section: _____

Prefix & Number: _____

Prefix & Number: _____ Section: _____

Prefix & Number: _____

Signatures:

Student: _____

Date: _____

UG Dept. Chair of UG degree prog: _____

Date: _____

UG Dean's approval _____

Date: _____

GR Program Coordinator approval _____

Date: _____

GR Dean's approval: _____

Date: _____

****Note: If you choose to take 3 credits in one term and the next 3 credits in a different term, you will need to complete the form again and obtain all necessary signatures ****

Approved

Denied. Reason: _____